

HISTORIC BALCH HOTEL

2015 WEDDING GUIDE



The Sunniest Wedding Location in the Gorge!

Dufur Valley, Oregon



Dufur Oregon is located just 1 hour 40 minutes East of Portland. We are surrounded by rolling farming fields of golden wheat and green alfalfa. Sunny days are plentiful here, making it an excellent location for Spring, Summer, and Fall outdoor weddings. It's the sunniest wedding spot in the gorge!



Rooms are charming with character equal to that of 1907 elegance. Each room is individually furnished with period antiques. Your guests will love the hotel's elegant vintage atmosphere!



I wanted to thank you personally for the lovely wedding. Thanks much for making this the happiest day for Jen & Jay. The breakfast was delicious too and the grounds are spectacular. ~ Michelle

Activities

Dufur and the surrounding area have much to offer to you and your guests. Spend the weekend and let your friends and family really engage in the area and create memories that will last a lifetime!

Rafting with Imperial River Company on the Deschutes



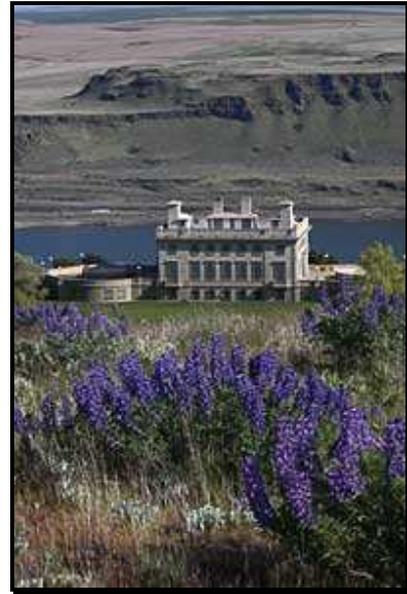
We recommend your group enjoy the full the day raft trip at Imperial because you're treated to a fantastic lunch!

Fantastic Cycling



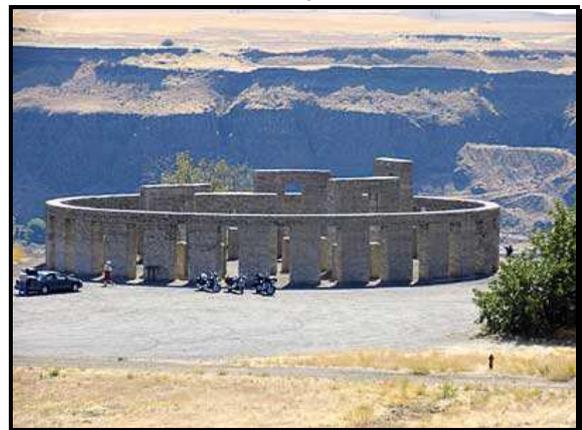
Are there outdoor lovers in your group? Hiking, birding, and Mother Nature are just out our doorstep.

Maryhill Museum of Art



(Photography: Nayland Wilkins)

Stonehenge Memorial Replica at Maryhill



(Photography: Scott Thompson)

I want to see your engagement shoot here!

Just don't need to get any better than this! Lovely area, great old hotel and genuinely warm and friendly owners and staff. Only good memories happen here! Thank you lots and lots – Dan Hitchcock – wedding guest

Guided Fly Fishing



Jet Boat Tours

DeschutesRiverJetBoats.com



(Photography Erik Dresser)

Wines, Waterfalls, Wildflowers and Brewery Tours



© Kimberly Kay Photography

ColumbiaGorgeWine.com

What a fun way to hang out with your friends! Have Keith or Martin take your group on a wine tour and tasting. You might find a new local favorite!

MartinsGorgeTours.com

ExploretheGorge.com



Our area boasts some of the most gorgeous scenery you'll find in Oregon!

Grounds – Ceremony Sites

Here at the Historic Balch Hotel we offer you over an acre of beautifully landscaped grounds for your ceremony, reception, dancing, and general revelry.



Thanks again for providing the space for us to have a most epic wedding! You and your crew really went out of your way to make sure it was a spectacular event. ~ Jen



We've accommodated weddings from 30 to 250 (and have room for more). No matter the size, there are spaces perfect to create the intimacy you want for your moment.



Thank you so very much for the hospitality provided during the wedding. There are so many things you did I can't begin to list them. My hope is that more people find your Hotel and realize the unique setting and the first class treatment that you provide. Thank you again. ~ Garry Father of the Groom

Grounds – Reception

Nothing brings people together quite like sharing a meal and great celebration! We assist with set up and break down your tables and chairs in every package.



www.jonduenasweddings.com

Set up to fit your style.



www.jonduenasweddings.com

We feel blessed that you have created such a special place where we can celebrate our wedding. Thank you so much for your amazing hospitality and being the great people you all are! Love, Greg, Jessica, and Lucy



Catering

Our caterers are spoiled with the abundance of fresh local fruits and vegetables, local grass fed beef and even locally grown flowers!



Thank you so much for all you did for us during our wedding. It was such a beautiful day! We hope to come visit again in the future and will definitely recommend your hotel to others. Thank you for an amazing wedding!!
~ Malina & Steve



Thank you for providing such a lovely place for Jon & Alicia's wedding. We had a lovely time, enjoyed the peaceful quiet – and the fantastic food! You have the friendliest most personable staff we have ever encountered.

Kudos to all!

~ The Elder Meiers



Fresh Huckleberry Pies were a hit!

Sunken Patio

Dine and dance the night away on the beautiful sunken patio! Your DJ or musicians are seated above the action for a birds eye view of the festivities!



Customize lighting to fit your wedding. Paper lanterns, colored lights, opaque bulbs – choose what best fits your style!



Thank you so much for making our wedding day so special and great. Many people I talked to said it was one of the best places they have ever been to a wedding. ~ Jon



Suggested Timetable for the Day

You can design your day differently! Just ask.

- 2pm Vendor and wedding party arrival. We will have tables and chairs already placed for you per your request on the grounds. Catering staff, cake, florists and other vendors arrive and begin setting up. The bride and her entourage are whisked away to the bridal suite where she hides away and begins preparations! We'll be sure to check in with the bride to make sure she's happy, relaxed, and well taken care of!
- 3:30-4 Pre-photo ops for family. Don't want to see your sweetie before the ceremony? That's ok! You can take care of some of the photos before the ceremony while mom's makeup is still fresh and she hasn't cried it away with tears of joy!
- 4:30 Guests Arrive! Gift drop off, guest book signing and mingling takes place in the lobby, parlor, and patio. It's great to have photos around for early birds to look at.
- 5:00 Ceremony! Come on down and marry your love!! We'll help usher your guests and bridal party to their places and let the event begin.
- 5:30 Receiving line after your ceremony to connect with all your guests! Traditionally it would include the Bride's Mother and Father, Bride and Groom, Groom's Mother and Father, Bridesmaids – optional, Best Man – optional. Depending on the familiarity of your wedding party and guests, you can best decide whether or not to have your bridesmaids and groomsmen in the receiving line.
- 6:00 Guests enjoy hors d'oeuvres and cocktails while mingling and anxiously awaiting the arrival of the newlyweds! You'll finish up your photographs at this time and sign the papers to make it all official!
- 6:30 Dinner. You may opt for a buffet dinner or plated sit down affair. Maybe even a dessert reception! It's up to you. Keep in mind the time of day and your favorite things when planning on food. It's a nice touch to include wording in your invitation so guests know what to expect come meal time. After dinner and before the cake is the traditional time for toasts. The Best Man begins the toasts and makes sure everyone has a glass to raise. Following the Best Man, the Maid of Honor will give a toast and might say a few words. Other people are welcome to toast at this time as well.
- 7:30 Cake cutting. The bride and groom cut the first piece and get to have the first sample! Let them eat cake and dance the night away. The first dance is for the bride and groom. Often the bride has a dance with her father. It's VERY touching!!



- 10:00 The bride and groom depart on their new journey together!!

F.A.Q.'s

Is a wedding planner required?

Having a professional is a very smart thing to do. We include a coordinator for you. She is worth her weight in gold saving you, your family, and guests from working on the big day. Your job is to enjoy your family and friends! It's our business to take care of the details.

Do you allow children?

Depending on the style of your day, children might be an important part of your celebration. We do request a sitter so that their parents can enjoy your party too! Because of the nature of the Historic Hotel children as overnight guests must be over 11 (or infants). We have partnered with Celilo Inn and Comfort Suites in The Dalles. They have amenities (like a TV and pool) that children very much enjoy. Celilo offers discounted room rate for your guests.

Do you have a list of recommend vendors?

Absolutely! The photographers, caterers, florists, etc. that are on our preferred vendor list are top quality. We've worked with them in the past and they have excellent customer service and quality. Our (your) coordinator has an even more extensive vendor list for you.

May I tack decorations up in the building or on the trees?

The Balch is a National Historic site with wood from 1907 so no tacks or tape may be used on the building. You can drape, string, or tie decorations from the trees but no nails, etc. may be inserted into the trees themselves. The building and grounds are beautiful so most often brides simply adorn their tables and grounds with lovely arrangements and lighting.

Do you have outdoor electricity?

Yes, there are two outlets! One electrical outlet is on the north of the building specifically placed there for sound capabilities for your ceremony. The other outlet is on the patio so your DJ or band has access to the electricity they need!

May we bring Fido?

Animals are not allowed inside the hotel so we can honor those guests with allergies. However, if your dog is integral to your ceremony s/he is MOST welcome (we have a treats).

Is camping available?

Just one block away the city park is an excellent choice. There's an outdoor pool, play area, RV hookups, tent space, baseball field, sand volleyball pit, showers, and covered barbeque area. They also have available the cook shack (possible DIY rehearsal dinner) for rent.

I'd like an indoor ceremony, is that possible?

Yes, indoor celebrations are lovely. Maximum capacity (including little ones if you have them attend) is 36. If you are interested in an intimate indoor ceremony from Nov. – May please inquire. There is an indoor package for you.

Do you have a walk in fridge/freezer?

Unfortunately we don't have refrigeration storage for flowers or the cake. Vendors can deliver these items at the time they're needed so there's no storage necessary!

Can we cater ourselves?

At the Balch we really want you to have a fantastic, stress free day. We leave the catering to the professionals. We provide you with a list of preferred caterers that you may choose from. They are top notch and we're confident they will fit your style and preferences.

Can people stay overnight?

Absolutely!! We can accommodate 36 overnight guests. No matter which package you choose, know that the hotel and rooms are private and reserved *exclusively* for you and your guests the day of your wedding. Your guests are welcome to book rooms independently or you may book rooms and give them as gifts.

I'd like to get married in the fall. How's the weather?

Fall weddings are beautiful!! Our area has over 300 days of sunshine a year and it's perfect for outdoor weddings. Mornings are crisp, days warm up beautifully, and sunsets are phenomenal!! We can even boast of having had an outdoor wedding late in November and it was **fantastic**. A reception tent and portable heaters made a gorgeous outdoor room.

What's your outdoor capacity?

We've had weddings with 250 guests and it was great!

What about tipping?

Has the staff, vendor, or person given you great service? Did they help make your day run smoothly and help your guests feel welcome? If so then tipping is always appropriate and very much appreciated. Behind the scenes people from your wedding planner to staff setting up your chairs or noticing the photographer needs some water; they work hard, notice the details, and really help to make your day as lovely and memorable as possible.

What's my next step?

Call and schedule a tour! 541.467.2277



2015 WEDDING PACKAGES

Congratulations!

If your wedding is 36 or fewer people, held between November and May please request the Indoor Wedding Package.

Getaway - Package 1

- Full Use of Grounds from 1:00-9:00 p.m. or 2:00-10:00 p.m. (dependent on time of year to maximize your daylight hours)
- **Wedding Coordinator – Yippee!**
- 1 Hour Rehearsal Day Before the Ceremony
- Beautifully Manicured Grounds for Photos, Ceremony, and Reception
- Four Different Wedding Locations on Grounds for you to Choose From
- Air Conditioned First Floor of Hotel for Hors d'oeuvres, Cake, Mingling
- (This Includes the Lobby, Parlor, and Dining Room)
- Tiled Indoor Bathrooms for Your Guests
- Inside Dining Seating for 40
- Sunken Flagstone Patio for Dance Floor or Reception Area – Mt. Hood View
- Pond as Backdrop for Ceremony or Romantic Cocktail Reception Area
- Grounds with Mt. Hood View for Wedding/Reception/Cake
- Electrical Outlets Conveniently Located for Music/Lighting
- Air Conditioned Bridal Suite for Bride and Bridesmaids to Dress
- Set Up and Take Down of Tables and Chairs
- Extra venue time may be arranged at \$125/hr.

Email for pricing information: info@BalchHotel.com

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Wedding Party - Package 2

- Everything that's included in Package One
- Overnight Stay for Eight - Three Rooms with Private Bath Plus the Suite
- Breakfast Included for Your Guests
- 14 Rooms Available Exclusively for Your Guests to Rent

Weekender - Package 3

- Everything in Package One, PLUS Overnight Stay for 36 Guests at the Historic Balch Hotel (circa 1907)
- Hotel from 2:00 Day One to 11:00 a.m. Day Two
- 18 Vintage Rooms in Historic Hotel
- Specially Prepared Breakfast for all Your Guests
- No additional taxes!

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Destination - Package 4

- Full, Exclusive use of grounds from 2:00 Day One to 11:00 a.m. Day Three
- Everything in Package One, Plus TWO Nights Stay for 36 Guests at the Historic Balch Hotel (circa 1907)
- Specially Prepared Breakfast for all Your Guests Both Mornings
- Perfect for your destination wedding. There's rafting on the Deschutes, wine tasting, great hiking, biking, photography, fly fishing, and a multitude of other sunny eastern Oregon activities to showcase Oregon. We help to custom plan your outings!

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Off-Season Pricing – October-May

So, you'd like to get married but not the in the hubbub of the traditional wedding season? Here's our "Top 5" reasons to be married "off-season".

1. Discount Venue Pricing.
2. Discount Vendor Pricing.
3. Great travel deals when you celebrate your anniversary.
4. More availability at resorts, hotels, etc.
5. It's a great excuse to travel somewhere warm for your anniversary and make your friends jealous.

For our Off-Season pricing, simply take \$800.00 off each price listed. It's that easy!
Yet another great reason to celebrate your special day at the Balch.

Off season pricing excludes holidays.

Call today to schedule your tour and secure your date. 541.467.2277

ELOPEMENTS

So you'd like to elope? You want to avoid the big celebration and have an intimate affair but don't want to go to Vegas – cliché. We provide you with a romantic setting, indoors or out, to make your elopement memorable and special. Simply come dressed for the day and we'll take care of the details! Email for our Elopement Package at Samantha@BalchHotel.com

ABOUT THE HISTORIC BALCH HOTEL

The historic Balch hotel was hand built by craftsmen in 1907. Dufur Oregon is located 1 hour 40 minutes East of Portland. We are surrounded by rolling farming fields of golden wheat and green alfalfa. Sunny days are plentiful here, making it an excellent location for Spring, Summer, and Fall outdoor weddings. In Dufur we have over 300 days of sunshine a year making the Balch Hotel the sunniest wedding location around!

Extend your wedding day into a mini destination event at the Balch. You're creating a lifelong memory and your wedding day goes by so very quickly. Enjoy staying overnight at the Balch and spending more time with those you love. Celebrate Longer!

Rooms are charming with character equal to that of 1907 elegance. Each room is individually furnished with period antiques. The hotel is a fantastic place where we've created social gathering areas for your family and friends. Some rooms have a private bath; others have a sink and share baths across the hall – European style! Our suite offers a fantastic view of Mount Hood, a king canopy bed, and a private Jacuzzi bath.

Time spent at the Balch hotel will make your wedding memories priceless.
Call today to schedule your tour.

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HOW TO BOOK

A 50% non-refundable site reservation fee is due upon booking to secure your wedding date. 90 days prior to your wedding date, the balance is due. This fee is non-refundable. An \$800 fully refundable security deposit is due 30 days prior to your event.

Pricing Subject to Change.

We and our Coordinator provide you with a listing of caterers, florists, and preferred photographers to help you make your wedding day flawless.

Call or email today to schedule your lifetime memory!!

Samantha@BalchHotel.com

(541) 467-2277

